



**SIMMONDS, MARTIN &  
HELMBRECHT  
OF ADVANTIA**

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555 Quince Orchard Rd.  
Gaithersburg, MD 20878

Suite H  
77 Thomas Johnson Dr.  
Frederick, MD 21702

Suite 400  
11921 Rockville Pike  
Rockville, MD 20852

**AUTHORIZATION FOR RELEASE OF MEDICAL RECORDS AND INFORMATION**

**RELEASE TO:** \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

**RELEASE FROM:** \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

**PATIENT NAME:** \_\_\_\_\_

DOB: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

I, \_\_\_\_\_ AUTHORIZE AND REQUEST YOU TO PROVIDE A COPY OF:  
 \_\_\_\_\_ ALL INFORMATION RELATED TO MY PAST AND PRESENT MEDICAL HISTORY DIAGNOSIS AND TREATMENTS.  
 \_\_\_\_\_ MEDICAL RECORDS FROM SERVICE DATES: \_\_\_\_\_ TO \_\_\_\_\_  
 \_\_\_\_\_ SPECIFIC RECORDS OR TESTS \_\_\_\_\_

\*PLEASE STATE THE REASONS FOR THE REQUEST OR TRANSFER:

I understand the medical records to be released may contain information related to HIV status, AIDS, sexually transmitted disease, alcohol, drug abuse and mental health services, I also understand that under Maryland law there may be a charge for preparing and copying all or any medical records. This authorization for disclosure is valid for a period of one year or until (date) \_\_\_\_\_, whichever is sooner, and may be withdrawn by me at any time except during action taken in response herein.

**PLEASE ALLOW 2 TO 3 WEEKS TURN AROUND TIME.  
THE REQUEST MUST BE IN WRITING. THERE WILL BE A FEE FOR ALL RECORDS.**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

WITNESS SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_